

The Ike Barber Transfer Scholarship Program

The Ike Barber Transfer Scholarship program has been established through the Irving K. Barber British Columbia Scholarship Society and the Province of British Columbia. It provides scholarships for students transferring from public colleges/institutes/teaching universities to other public institutions in British Columbia to complete their degrees.

Statement of Principles

- **Academic excellence:** The program honours academic achievement and emphasizes academic merit.
- **Community and civic engagement:** The program recognizes the role students play in their communities by considering community and school engagement.
- **Student choice:** Scholarship winners are able to choose the public institution where they would like to take their scholarships, provided that normal admissions processes have been followed.
- **Province-wide scope:** The program benefits students everywhere in the province. The distribution of scholarships recognizes that students in rural and remote areas face additional barriers and financial challenges in pursuing post-secondary education beyond their home communities.
- **Fiscal management:** The Province of British Columbia has endowed \$15 million to this scholarship program. The program provides approximately 115 scholarships annually of \$5,000 each. The fund is managed with the goal of generating financial resources that will protect and enhance its principle.



Eligible Institutions

For the purposes of this Scholarship, the following public institutions are considered to be eligible sending and receiving institutions:

Eligible Sending Institutions (Students transferring from:)

Colleges

Camosun College
College of New Caledonia
College of the Rockies
Douglas College
Langara College
North Island College
North West Community College
Northern Lights College
Okanagan College
Selkirk College
Vancouver Community College

Institutes

British Columbia Institute of Technology
Justice Institute of British Columbia
Nicola Valley Institute of Technology

Teaching Universities

Capilano University
Emily Carr University of Art and Design
Kwantlen Polytechnic University
Royal Roads University
Thompson Rivers University
University of the Fraser Valley
Vancouver Island University

Eligible Receiving Institutions (Students transferring to:)

Research Universities

Simon Fraser University
University of British Columbia (including
UBC – Okanagan)
University of Northern British Columbia
University of Victoria

Colleges

Camosun College
College of New Caledonia
College of the Rockies
Douglas College
Langara College
North Island College
North West Community College
Northern Lights College
Okanagan College
Selkirk College
Vancouver Community College

Institutes

British Columbia Institute of Technology
Justice Institute of British Columbia
Nicola Valley Institute of Technology

Teaching Universities

Capilano University
Emily Carr University of Art and Design
Kwantlen Polytechnic University
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Thompson Rivers University
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Vancouver Island University

Ike Barber Transfer Scholarship Program – Application 2012

The Ike Barber Transfer Scholarship Program is open to students who, after completing two years of study at an eligible sending institution must transfer their credits into full-time studies at another public post-secondary institution in B.C. to complete their degree. Successful applicants must clearly demonstrate academic merit as well as significant involvement in their community and/or school.

Number and value of scholarships

Up to 115 scholarships worth \$5,000 each will be awarded in 2012.

Awards will be paid out to students in two installments - \$3,500 at the beginning of their first transfer year and \$1,500 at the beginning of their second transfer year. Students are not required to re-apply for the second installment of their awarded scholarship; enrollment in the second year of their program will be confirmed by your institution before the second installment is released.

Definition of a transfer student for the purposes of this scholarship

For the purposes of this scholarship, a student is considered to be transferring if they have accumulated at least 54 credits in transferable courses at an eligible sending institution, and then enrol at another B.C. public post-secondary institution that will ultimately confer the degree for the program when all remaining requirements are completed.

Eligibility criteria

The scholarship will be awarded on a competitive basis to students who:

- Are Canadian citizens, permanent residents (landed immigrants), convention refugees or protected persons living in Canada as defined in the *Immigration and Refugee Protection Act*;
- Are residents of British Columbia, defined as having one's primary residency at an address in the province for at least the past 12 consecutive months;
- Have recently completed or are completing the equivalent of two years of full-time study in transferable courses at an eligible sending institution, and are beginning studies at their receiving institution in 2012 or in January 2013. Two years is defined as successful completion of at least 54 credits, or equivalent, in transferable courses; information on transferability of credits is available online through the BC Transfer Guide at www.bctransferguide.ca/. Credits cannot be transferred from a completed 3 or 4 year degree.
- Have a cumulative GPA of the equivalent of at least a B+ for the best of any 54 credits completed, regardless of whether the particular credits transfer into their specific program. Scholarship awards will be contingent upon confirmation of final grades. (If you are unsure of the equivalent of a B+ GPA at your sending institution, please contact the institution's financial awards office.)
- Have clearly demonstrated significant community and/or school involvement, supported by two letters of reference submitted at the time of application.

As well as the criteria listed above, supplementary conditions of eligibility will be confirmed after the selection process:

- Students selected for an award will receive the award after the Scholarship Society confirms directly with the receiving institution that the student is studying full time in the program that was named in this application. Full-time study is defined as at least 60 per cent of a full course load.

Students who take time off in between study at their sending and receiving institutions are not eligible for the award, unless the student is able to provide proof of extenuating circumstances (e.g. medical).

Application deadline/Award date

Completed applications and all supporting documentation must be received in the financial aid office at the institution you are transferring from (leaving) by no later than **March 1, 2012**.

All submitted applications and supporting documents become the property of the adjudication committee of the Irving K. Barber British Columbia Scholarship Society, and will not be returned.

Award decisions will be communicated directly to all applicants by no later than May 30, 2012.

Ike Barber Transfer Scholarship Program Application - 2012

Required documents

- Completed application form**
- Personal statement** (Maximum of 500 words – typewritten – that outlines:
 - Educational goals and how this award will help you meet them;
 - Participation in community and/or school activities;
 - Special achievements (e.g. scholarships, sports or community awards);
 - Description of any special circumstances that impact your studies;
 - Challenges you face in transferring to a new institution;
 - Career plans;Any additional information that will assist the adjudicators in understanding your personal circumstances.
- Official transcript** of your post-secondary studies to date.
- Reference Forms – Two** (Each form must be submitted in a sealed envelope, signed by your referee across the seal.)

Application Deadline – March 1, 2012

Please complete ALL FIELDS unless marked optional; incomplete applications will not be considered.

Last Name

First Name & Initial(s)

BC Personal Education Number *optional

Permanent Mailing Address

Social Insurance Number

City/Town

Province

Citizenship

Postal Code

Area Code

Telephone Number

Are you a B.C. resident?

Yes

No

(defined as having one's primary residence at an address in B.C. for at least the past 12 months)

E-mail (print clearly)

Name of the B.C. public post-secondary institution(s) and program(s) you have attended.

	Post-Secondary Institution	Program Name	From		To	
			Year	Month	Year	Month
			□□□□	□□	□□□□	□□
			□□□□	□□	□□□□	□□

Name of the degree program(s) and B.C. public post-secondary institution(s) to which you will transfer in 2012 to complete your degree.

	Post-Secondary Institution	Program/Degree Name	From		To	
			Year	Month	Year	Month
			□□□□	□□	□□□□	□□
			□□□□	□□	□□□□	□□

Do you need to relocate to transfer institutions? If yes, please fully describe any costs and challenges that you face in doing so. If relevant, include distance of relocation and/or onerous regular or daily commuting requirements.

Are you currently taking any courses at another institution? Yes No

If yes, where? _____

List community and /or school involvement during the past 2-3 years:

Name and type of community and/or school involvement	Hours per Week	Weeks per Year	From		To		Type (circle one)
			Year	Month	Year	Month	
Name/type: Brief description of your duties:			<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Volunteer Paid Part of Academic Program
Name/type: Brief description of your duties:			<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Volunteer Paid Part of Academic Program
Name/type: Brief description of your duties:			<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Volunteer Paid Part of Academic Program
Name/type: Brief description of your duties:			<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Volunteer Paid Part of Academic Program
Name/type: Brief description of your duties:			<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Volunteer Paid Part of Academic Program
Name/type: Brief description of your duties:			<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Volunteer Paid Part of Academic Program

Please describe any circumstances that may have limited your participation in your community or school, if applicable.

Declaration

I hereby apply for an Ike Barber Transfer Scholarship and certify that the information I have provided in this application is true and complete. The Irving K. Barber BC Scholarship Society (IKBBCSS) and its agents are authorized to verify the information contained in this application and in any supporting documentation with my educational institution(s), referees and with other sources as may be necessary to verify its completeness and accuracy.

I understand and agree that the information provided on and in association with this Application Form will be used and disclosed by the Irving K. Barber BC Scholarship Society, and its agents, for the purposes of assessing my eligibility to receive an Ike Barber Transfer Scholarship and for administering any award(s) offered to me under the Ike Barber Transfer Scholarship program. The IKBBCSS and its agents are subject to the BC *Personal Information Protection Act* and will deal with and safeguard my personal information pursuant to that Act. My institution(s) may be subject to the BC *Freedom of Information and Protection of Privacy Act* or the BC *Personal Information Protection Act* or other similar legislation and will deal with and safeguard my personal information as required by those Acts. All documents submitted to the IKBBCSS become the property of IKBBCSS.

I hereby authorize my educational institution(s), referees and other individuals and organizations to disclose to IKBBCSS and/or its agents any of my personal information that might be reasonably required by IKBBCSS and/or its agents in the consideration of my Ike Barber Transfer Scholarship application and to verify the completeness and accuracy of the information provided in support of my Ike Barber Transfer Scholarship application.

By signing this declaration, should I be a successful applicant, I consent to the publishing of my name for promotional purposes and the sharing of my name, contact information and award details with my post-secondary institution so that congratulations, materials and invitations to events recognizing my accomplishments can be sent to me.

- Applicants wishing to opt out of the publication of their name for the above mentioned purposes check this box
- Applications willing to conduct a follow-up interview about their experience in applying for the Ike Barber Transfer Scholarship check this box

SIGNATURE OF APPLICANT SIGN HERE	PRINT NAME PRINT NAME HERE	DATE YEAR MONTH DAY [][][][] - [][] - [][]
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How did you become aware of the Ike Barber Transfer Scholarship?

- Information sent to me by a financial aid office, counsellor or teacher at my school
- Posters at my school
- Online research (if possible, please specify the website) _____
- Word of mouth (a friend or family member told me)
- Facebook/Twitter or other social media _____
- Other (please specify) _____

Ike Barber Transfer Scholarship Program - 2012

Reference Form

Applicant's Last Name

Applicant's First Name & Initial(s)

Referee's Last Name

Referee's First Name & Initial(s)

Referees must fill out and sign the following form. Please provide the form directly to the applicant in a sealed envelope, signed across the seal.

If known, provide specific details in point form regarding your direct knowledge of the applicant's participation in community and/or school activities in the spaces below. Please include approximate hours per week and weeks per year.

a) What community or school activities did the applicant regularly and consistently participate in (e.g. coaching, working with children, working with volunteer organizations, driving multiple children to sporting activities, etc):

c) What family obligations did the applicant actively and regularly participate in that contributed to the well-being of their community (e.g. participation in family business or farm, single parenting activities, elder care, etc):

d) Any other relevant information about the applicant (character, special circumstances, achievements, etc.).

I have read and understood the scholarship's Statement of Principles:

Referee's Full Name (please print)

Signature

Date

Referees will find information about the Irving K. Barber BC Scholarship Program as well as electronic copies of this form online at www.bcscholarship.ca.

The members of the adjudication committee rely heavily upon the recommendations and information provided to them by referees and the quality and accuracy of each reference is very important to the candidate's application.

Ike Barber Transfer Scholarship Application Guidelines - 2012

These guidelines will help you fill out the application form and will help you assess whether or not you meet the basic eligibility criteria. This sheet provides information on how transfer works, your unofficial transcript and GPA calculation, personal reference forms, activities that are considered community and/or school involvement, and the awarding process.

Transfer and the Ike Barber Transfer Scholarship program

British Columbia's transfer system gives students many flexible options toward degree completion. However, students who plan to transfer need to be informed and plan their educational path carefully. The BC Transfer Guide, at www.bctransferguide.ca is helpful with this planning. The guide lists the courses and programs for which transfer agreements have been established in the B.C. transfer system. If you need help using the guide, please contact the B.C. Council on Admissions and Transfer at (604)412-7700.

Note: The Ike Barber Transfer Scholarship program is only open to students transferring from an eligible **public** post-secondary institution into full-time studies at another **public** post-secondary institution in B.C. to complete their degree. If you have any questions about your eligibility and the institution to which you plan to transfer, please ask your financial awards office.

Your official transcript and GPA calculations

You must submit an official copy of your transcript along with your application. An unofficial transcript should be readily available through your institution, either online or through the registrar's office. You can use a copy of this unofficial transcript to guide you through your BC Transfer Guide search and determine if the courses you have taken are transferable. Your official transcript also shows the grade you received in each course. To be eligible for the Ike Barber Transfer Scholarship you will need a cumulative GPA of the equivalent of at least B+ for the 54 transferable credits that support your eligibility. However, each institution uses a different grading system. Please ask your financial awards office for help with calculating your cumulative GPA, to determine if you meet the B+ GPA eligibility requirement.

For the purposes of this application, your GPA will be calculated based on your best 54 transferrable credits (from the BC Transfer Guide), even if those specific credits do not actually transfer to your chosen program of study.

Personal reference forms

The application form includes a Letter of Reference Form. Please copy this form and give one to each of your two referees. Your choice of referees is very important. A referee should be someone in either your school or community who knows you and who can attest to your community and/or school involvement. More information for your referees is included on the letter of reference form. Reference forms must be confidential. Ask your referee to return their completed form to you in a sealed envelope, signed across the seal. Submit the two sealed envelopes along with your application.

What activities are considered recent community and/or school involvement?

Many different types of activities may be considered towards the recent community and/or school involvement criterion. However, the selection committee does not consider paid work, or activities required to complete your academic program, toward satisfying this condition. In some cases, family responsibilities, such as elder care or single parenting, may be considered a contribution to your community. In other cases, involvement in sports, such as coaching, may also provide a strong contribution to your school or community. For activities you consider to be community and/or school involvement in the context of this application, it is very important that your chosen referees can confirm your participation in these activities and efforts.

Recent activities, for the purpose of this award, are considered to be any community and/or school involvement that you have participated in within the time that you have been at your current institution.

The awards process

Applications received by sending institutions are reviewed for completeness before being forwarded to the Irving K Barber British Columbia Scholarship Society for adjudication. Applications are judged on the basis of the information presented in your application and supporting documentation.

Deferrals

Deferrals for a maximum of one year can be requested by scholarship recipients, provided that the recipient is offered a seat at the institution in 2012 or January 2013 and formally defers their enrolment. To receive a deferred scholarship, the student must continue to meet all eligibility criteria for the scholarship as well as for the transition to the chosen program of study. Deferral requests will be considered by the Society on an individual basis upon receipt of a deferral request. Deferral requests should be made by email to info@bcscholarship.ca.

Students who take time off in between study at their sending and receiving institutions are not eligible for the award, unless the student is able to provide proof of extenuating circumstances (e.g. medical).